Monifa Bishop

**ADDRESS:** #17 Clinic street Monte Grande Tunapuna• **CELL:** (868)-376-0271• **EMAIL:** monibish123@yahoo.com

Personal Information:

Date of Birth: 6th November,1997

Marital Status: Single

Address:

17 Clinic Street Monte Grande

Tunapuna

Contact:

Mobile (1): (868)-376-0271

Mobile (2): (868)-339-4851

Objective

To enhance my working capacities, professional skills, business efficiencies and to serve my organization in the best possible

way, with sheer determination and commitment.

Education

* University of the West Indies

Certificate in Business Management and Technology Presently

* Eldorado West Seconday 2009 – 2014
* English Language: Grade I
* English Literature: Grade III
* Mathematics: Grade III
* Principles of Business: Grade II
* Food and Nutrition: Grade II

Skills and Employment History

Professional Skills

* Proficient in Microsoft Office
* Highly dependable, reliable and responsible
* Excellent interpersonal skills

Highly efficient, organized and professional

* Works well in team & groups
* Cashing skills

Work Experience

**In Excess Apparel: Sales Clerk**

July-August 2012 , 2013 and 2014

December 2013

Monifa Bishop

**ADDRESS:** #17 Clinic street Monte Grande Tunapuna• **CELL:** (868)-376-0271• **EMAIL:** monibish123@yahoo.com

Hobbies and interests

Singing, Cooking, socializing.

References

Jennifer Alleyne-Jules

CEO of One Stop Print Shop

868-310-3429

Deion Ambrose

Cadco Design Studio

868-361-1509